CTE Certificate Program

KERMAN HIGH SCHOOL

http://www.kermanusd.k12.ca.us/

2013–2014
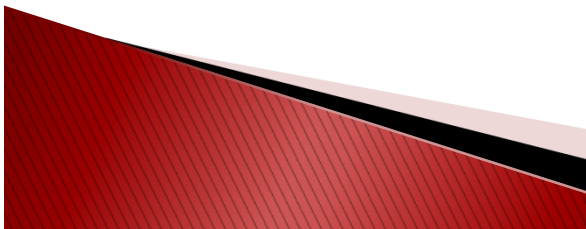
Presented by:

Jason Metcalf   ROP/CTE Instructor
Phil Suson   ROP/CTE Instructor
Chris Melgoza   CTE Instructor
Daniel Ramirez   ROP/CTE Instructor

Where is Kerman?

▸ Central California

▸ Middle of Fresno County

▸ 15 miles West of Fresno

Rural Community

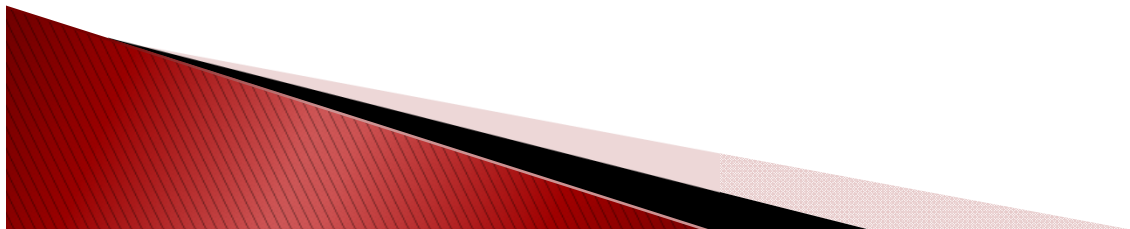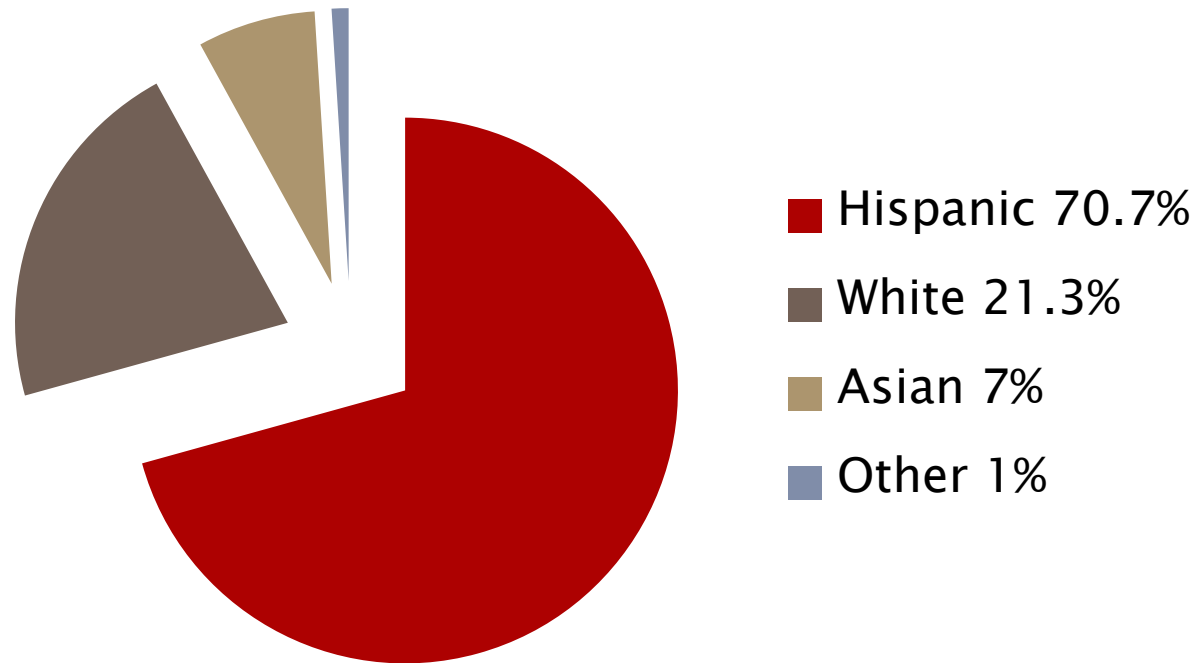Agriculture Industry

6 stop lights

Community Demographics

- Population 14,381
- 58.4% population increase since 2000 census
- Language other than English spoken at home 62.1%

Community Demographics

Ethnicity

- Hispanic 70.7%
- White 21.3%
- Asian 7%
- Other 1%

School Demographics/Info

- Kerman High School has 75.34% of students participating in the Free/Reduced Lunch program
- Title I school
- The purpose of Title 1 funding, "is to ensure that all children have a fair, equal, and significant opportunity to obtain a high quality education and reach, at minimum, proficiency on challenging state academic achievement standards and state academic assessments."
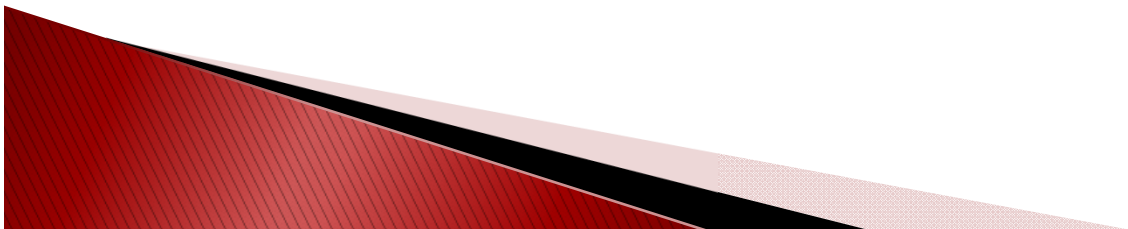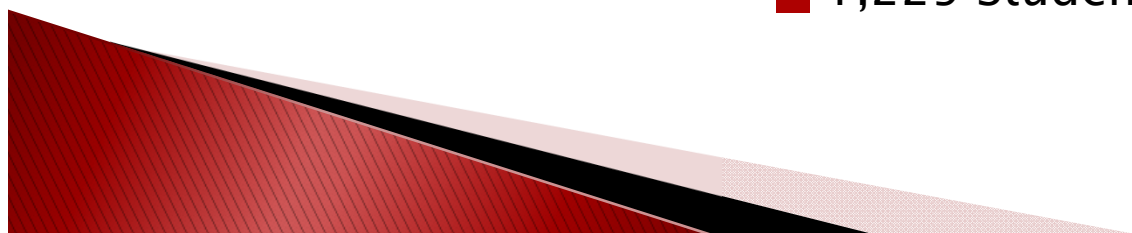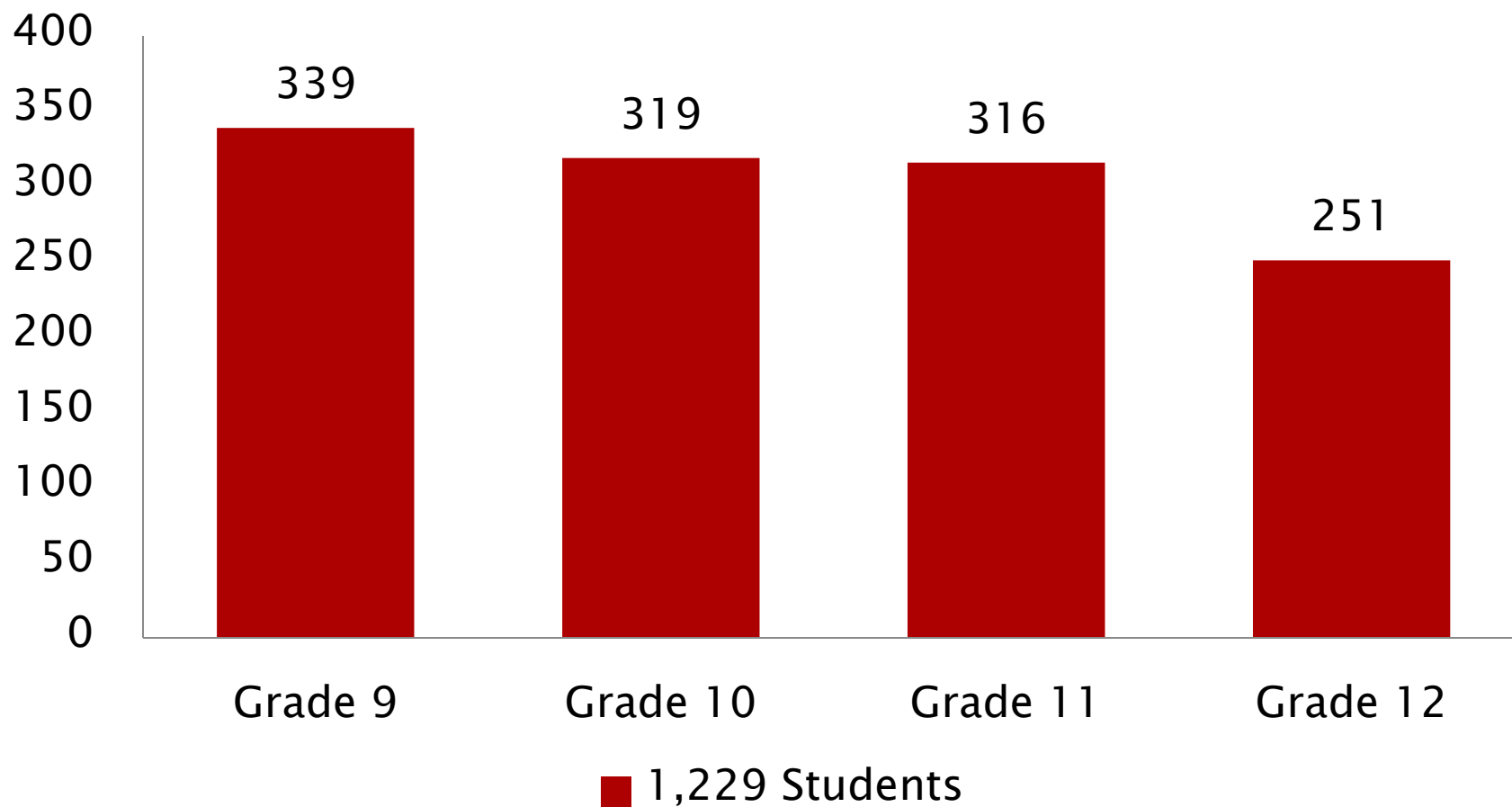
ETHNICITY (1,229 Students)

- ■ Hispanic
- ■ Asian
- ■ American Indian/Alaska Native

- ■ White
- ■ African American
- ■ Pacific Islander

0% 1% 0%

7%

13%

79%
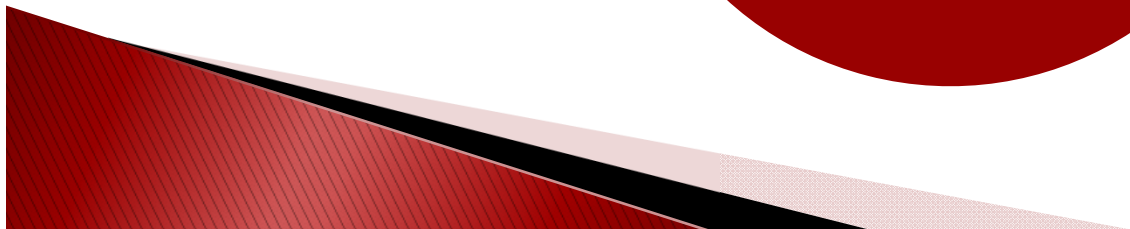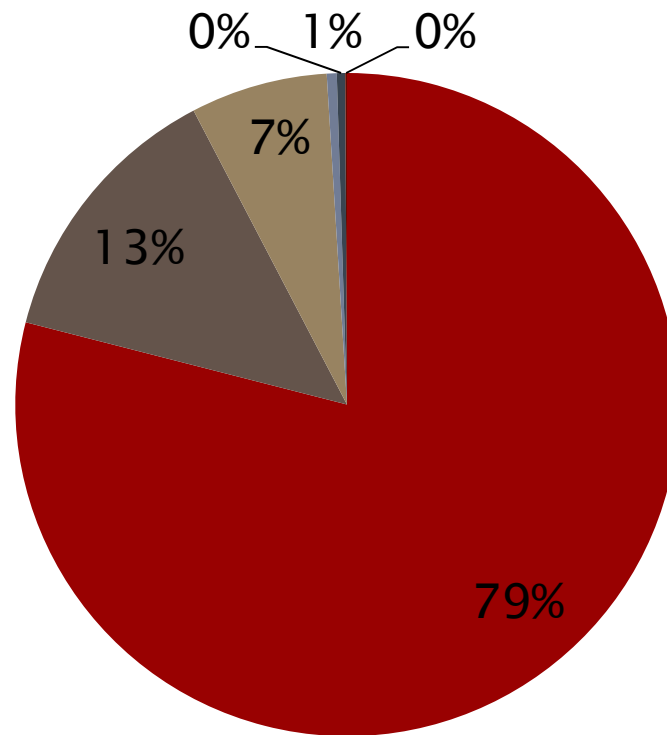
School Population by Grade

Kerman High School Academics

| Rank	School	2013 API Growth	2012 API Base	12-13 Growth Target	12-13 Growth	In Program Improvement?
1	University High	916	926	A	-10	Not Title I
2	Clovis North	882	883	A	-1	Not Title I
3	Buchanan High	866	862	A	4	Not Title I
4	Clovis West High	856	845	A	11	Not Title I
5	Clovis High	845	840	A	5	Not Title I
6	Clovis East High	828	829	A	-1	Not Title I
7	Sierra High	815	837	A	-22	In PI Yr 1
8	Sanger High	794	785	5	9	Not Title I
9	Selma High	781	786	5	-5	In PI Yr 3
10	Kerman High	780	780	5	0	In PI Yr 3

Ranked 10th out of Fresno County!
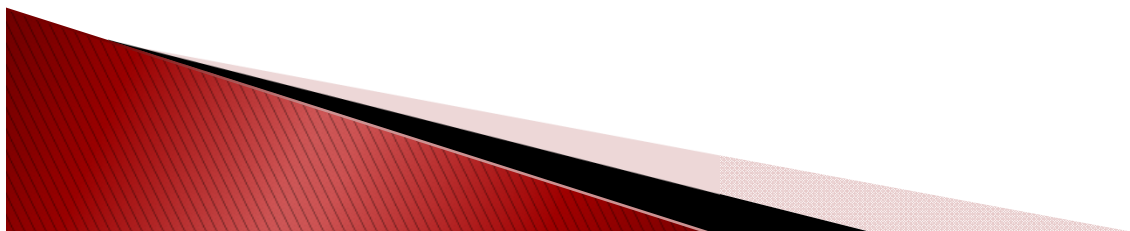
Kerman's CTE/ROP Reputation

- 2010 **#1** Career Technical Education school based upon the results of the Career Skills Challenge competition results.

- Fresno County   Population:942,904
- Mariposa County   Population:18,191
- Madera County   Population:150,865

- All three counties total population:1,111,960
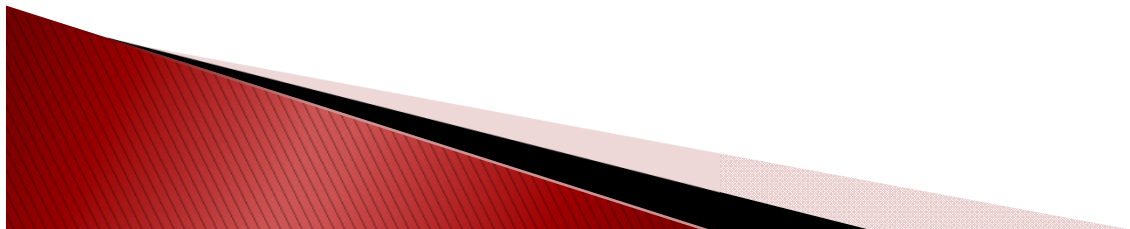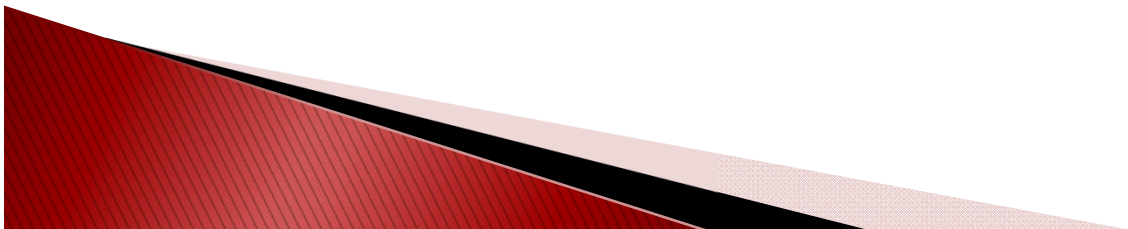
CTE Certificate Idea

KUSD/Kerman High School

- We understood/understand that all students will not attend college
- We are committed to help students realize the importance of post secondary education
- We strive to give students post secondary choices
- College, Police Academy, Dental Assistant, Highway Patrol, Correctional Officer, Medical billing, Certified Auto Repair…
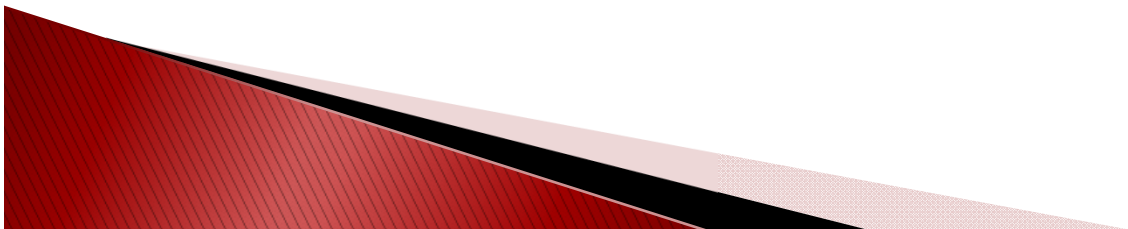
Ideas Into Reality

- Formed the Kerman Unified School District CTE Committee
- Held Meetings in late 2008
- Agreed on a concept and theme
- Created and revised course sequences
- Implemented early 2009
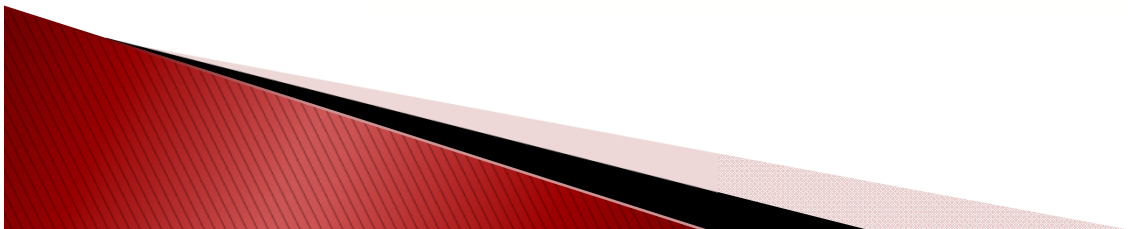- Graduating Class of 2009 were the first recipients

CTE Certificate Concept

The Essential Piece

KHS

Kerman High School

Are you prepared for a job?

CTE Certificate

Kerman High School
Career Technical Education Certificate

This certificate is awarded to

Johnny Smith

Career Technical Education Certificate in the area of:

Athletic Training/Sports Medicine

Kerman High School recommends the above student for employment based upon the following criteria set forth by the Kerman Unified CTE Committee:

This student achieved 90% average attendance , completed 40 CTE credits in a specified sequence of classes ending with a capstone course, demonstrated teachable and coachable skills, passed the Senior Exit Interview and successfully received a high school diploma or certificate of completion.

| Instructor Signature | Date | Kerman Unified ROP/CTE Coordinator | Date |

Certificate Criteria

- 90 % Average attendance
- 40 credits of CTE courses in sequence
- Teachable and coachable
- Pass Senior Exit Interview
- Receive Diploma or Certificate of Completion

Teachable Coachable

- Verification letter
- Signed
- Instructor
- Employer
- Industry Leader
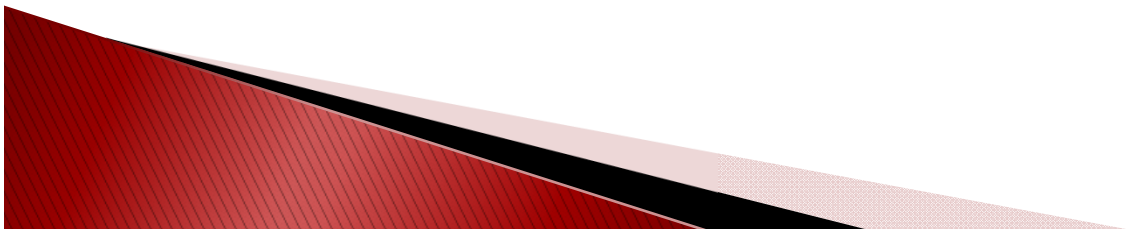
Kerman High School Career Technical Education

ROP Auto Systems Technology: Ramon Iniguez
ROP Engine Technology: Ramon Iniguez
ROP Culinary Arts: Doug Clayton
ROP Welding & Fabrication: Tobin Sheehan
ROP Welding and &Construction: Tobin Sheehan
Industrial Technology: Chris Melgoza
ROP Building Trades: Daniel Ramirez
ROP Art History of Floral Design: Leanne Potstada

ROP Athletic Training: Tony Stefano
ROP CSI: Phil Suson
Accounting: Cheryl Bird
ROP Small Business MGT: Jason Metcalf
ROP Website Design: Jason Metcalf
ROP Computer Graphics: Jason Metcalf
Career Exploration: Claire Goosev

Efrain Guizar, CTE Coordinator

Teachable/Coachable Verification

10/26/2011

Career Technical Education is an essential component of the high school curriculum. Kerman High School would like to honor "INSERT STUDENT NAME" for HIS/HER outstanding achievement in the area of "ROP/CTE AREA" . The Career Technical Education Committee believes this individual has demonstrated they are teachable and coachable; by demonstrating various employability skills based upon the following criteria set forth by the Kerman Unified CTE Committee:

- This student achieved 90% or better attendance in four years of high school
- This student completed 40 CTE credits in a specified sequence of classes ending with a capstone course
- This student demonstrated employability skills in a specific CTE area,
- This student passed the Senior Exit Interview and successfully received a high school diploma or certificate of completion

Career Technical Education successfully prepares students for post secondary career choices. These CTE courses incorporate grade level content standards to support core academic classes. Kerman High School believes the above student has met or exceeded specific course competencies in a specified CTE/ROP area.

"INSTRUCTOR'S NAME"
CTE/ROP Instructor
"COURSE/CERTIFICATE AREA"
DEPARTMENT

Kerman High School • 205 S. First • Kerman Ca 93630
Phone 559-842-2500 Fax 559-846-4229

Senior Exit Interview Criteria

- Title Page
- Table of contents
- Letter of application
- Resume
- Reference Letters
- Transcript
- Attendance Graph
- Work Samples
- Personal information
- Presentation
- Exit Interview

SENIOR INTERVIEW PORTFOLIO REQUIREMENTS
CHECKLIST

TITLE PAGE

TABLE OF CONTENTS

LETTER OF APPLICATION
_____ Computer printed/typed

JOB APLLICATION
_____ Hand written in ink (blue or black)

RESUME
Computer printed/typed (one page preferred)
Contents
_____ 1. goals
_____ 2. education
_____ 3. work experience, volunteer services and/or community service
_____ 4. special skills, activities
_____ 5. references

REFERENCE LETTER
_____ Relatives or students not acceptable
_____ Minimum - 2 letters recommended

TRANSCRIPT
_____ Required (most current transcript, not scholastic record)

ATTENDANCE PROFILE
_____ Attendance record
_____ Computer graph showing attendance for high school years. Attendance % rate must be indicated.

WORK SAMPLES
Required:
_____ Math
_____ Communications
_____ Career Path Area
_____ Technology (attendance profile graph will qualify)
_____ KHS Academic Vocabulary Log (choose one from freshman, sophomore or junior year)

PERSONAL INFORMATION
_____ Clear copy of your School ID card

PRESENTATION
_____ Overall neat, clean and professional appearance of portfolio

CTE/ROP Courses

- ROP Auto Systems Technology
- ROP Engine Technology
- ROP Culinary Arts
- ROP Welding and Fabrication
- ROP Welding & Construction
- Wood Technology
- ROP Construction Technology

- ROP Athletic Training
- ROP CSI
- Accounting
- ROP Small Business MGT
- ROP Website Design
- ROP Computer Graphics
- Career Exploration
- ROP Art History of Floral Design
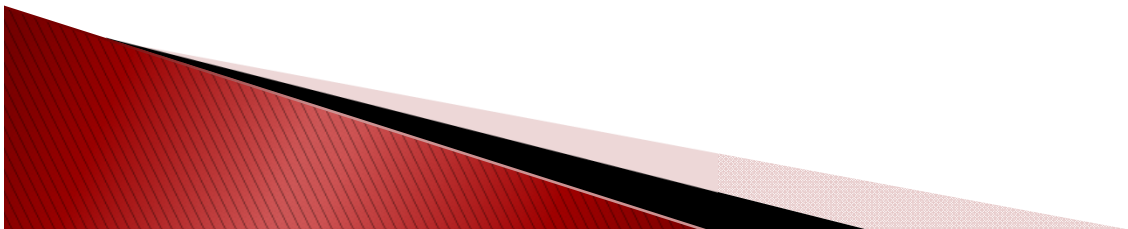
CTE Auto Technology

CTE Auto Technology Certificate	
Year 1	Applied Math or Higher
Year 2	Auto Mechanic Fundamentals (Car Maintenance)
Year 3	ROP Engine Technology
Year 4	ROP Auto Systems
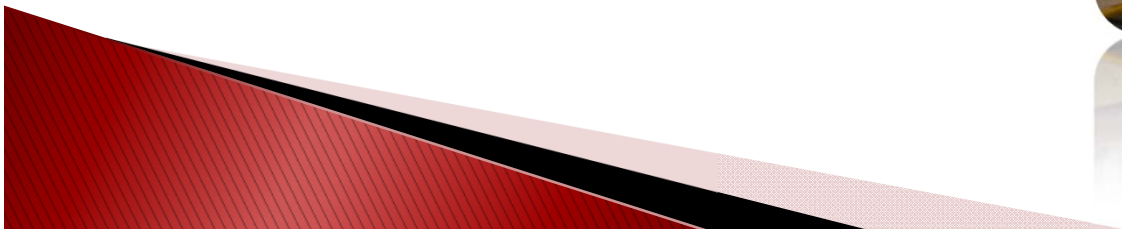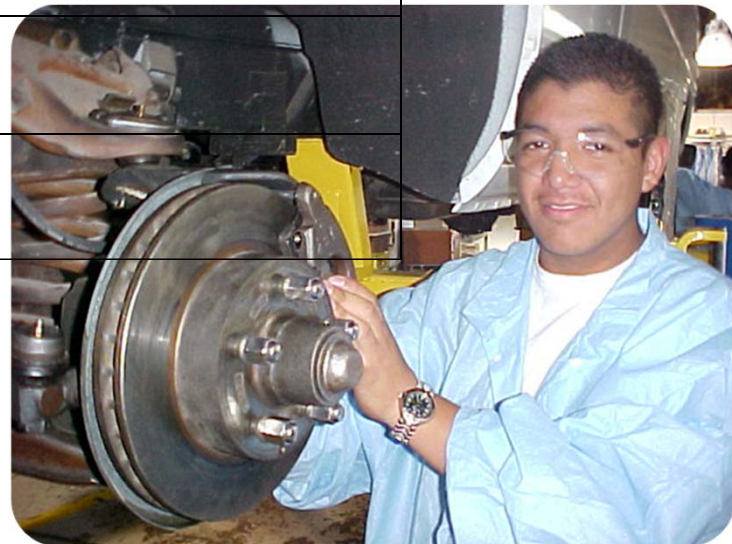
CTE Construction Technology

CTE Construction Technology Certificate	
Year 1	Wood 1 or Ag Mechanics 1
Year 2	Wood 2 or Ag Mechanics 2
Year 3	ROP Building Trades
Year 4	ROP Building Trades

CTE Career Explorations

CTE Career Exploration Certificate	
Year 1	Computer Applications
Year 2	Computer Concepts/Computer Literacy
Year 3	Career Exploration or Work Experience
Year 4	Career Exploration or Work Experience

CTE Ag. Mechanics

CTE Ag Mechanics Certificate	
Year 1	Ag Mechanics I
Year 2	Ag Mechanics II
Year 3	ROP Welding & Fabrication
Year 4	ROP Welding & Construction

CTE Business

CTE Business Certificate	
Year 1	Computer Applications
Year 2	Computer Concepts/Computer Literacy
Year 3	ROP Web Page Design, ROP Computer Graphics
Year 4	Accounting or ROP Small Business Management

CTE Athletic Training and CTE Sports Medicine

CTE Athletic Training CTE Sports Medicine Certificate	
Year 1	Freshman PE (Health Unit)
Year 2	Biology
Year 3	Weight Training or ROP Athletic Training/Sports Medicine
Year 4	ROP Athletic Training or ROP Sports Medicine

CTE Floral Design

| CTE Floral Design	
Year 1	Intro to Ag or Earth Science
Year 2	Art or Biology
Year 3	Floral Design I
Year 4	ROP Art History of Floral Design

CTE Crime Scene Investigation

CTE Crime Scene Investigation Certificate	
Year 1	Computer Applications
Year 2	Intro to CSI or Biology
Year 3	Intro to CSI or Biology
Year 4	ROP CSI

CTE Culinary Arts

| CTE Culinary Arts Certificate	
Year 1	Earth Science or Computer Applications
Year 2	Applied Math or Higher
Year 3	Biology
Year 4	ROP Culinary Arts
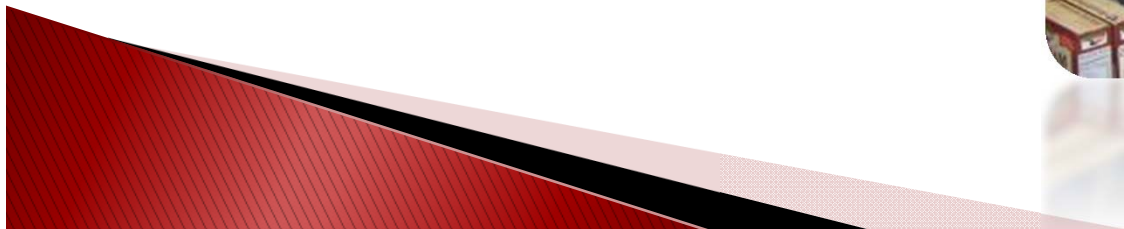
CTE Wood Technology

CTE Wood Technology Certificate	
Year 1	Wood 1
Year 2	Wood 2
Year 3	Wood 3 or Building Trades
Year 4	Wood 4 or Building Trades
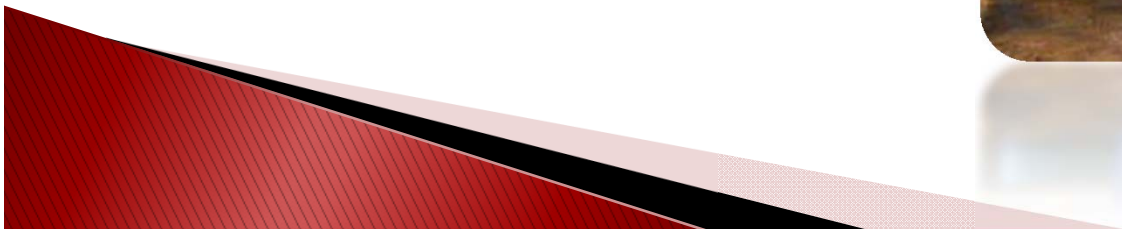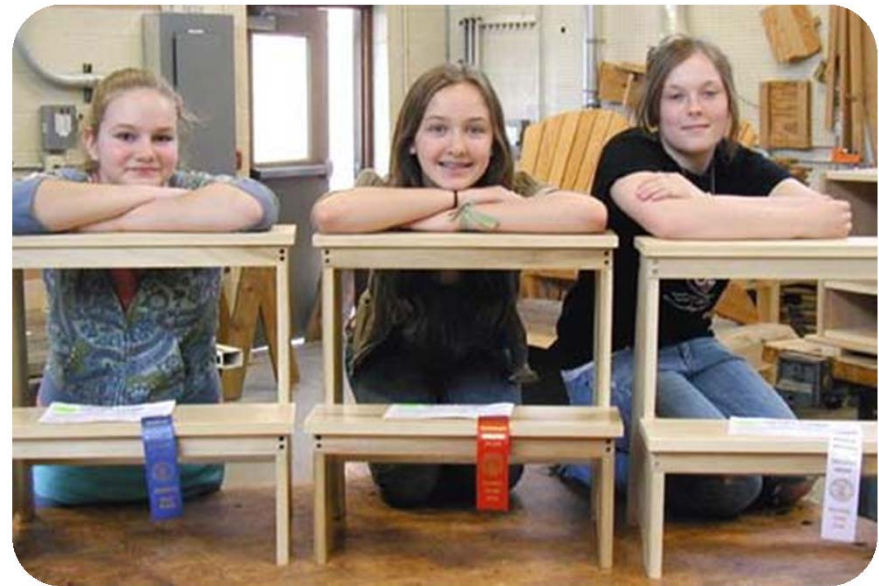
Buy In From All Stakeholders

- Site Administration
- Site Teachers
- Students
- Governing Board
- District Administration
- Community
- Advisory Members
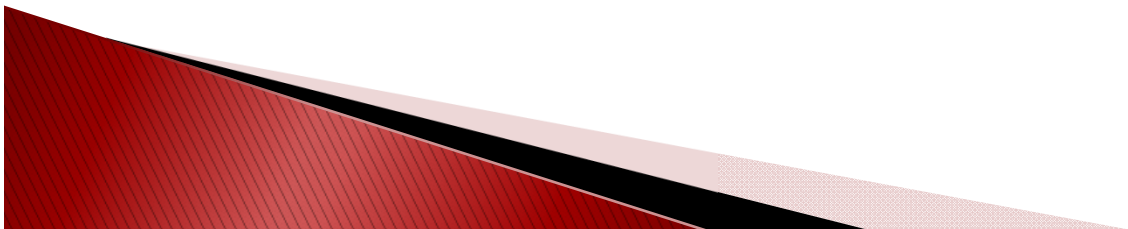
What Does It Take?

- Create a CTE Committee
- Create a concept
- Present the concept to administration
- Posted Signs in CTE classes
- Create course sequences
- Create criteria for recipients
- Run attendance reports
- Printing transcripts and reviewing them for verification
- Printing Teachable/Coachable letters
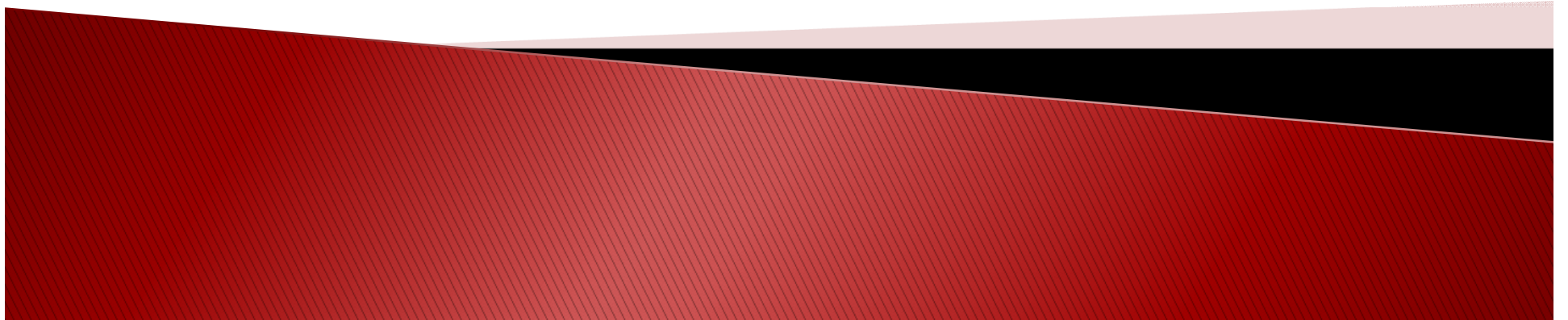- Printing Certificates
- Present awards (try to squeeze it in)

Funding

- Fresno ROP
- Carl Perkins Grant
- Site
- Other School District Sites
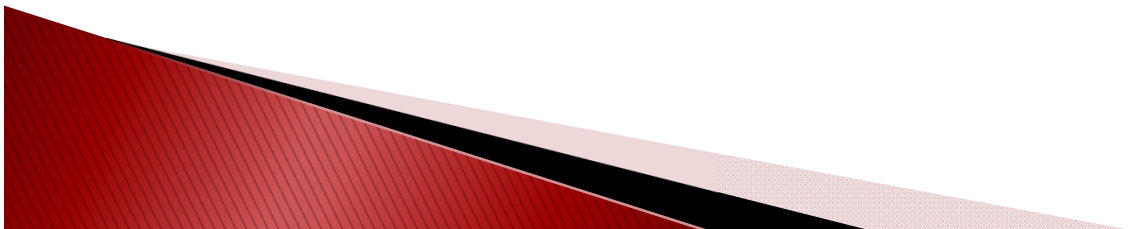
This Concludes Our Presentation

Contact Information

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